

**AGENDA
GOVERNING BOARD OF DIRECTORS
REGIONAL HUMAN RIGHTS/FAIR HOUSING COMMISSION
700 H STREET, HEARING ROOM 1
SACRAMENTO, CA 95814**

THURSDAY

MAY 25, 2023

3:00 PM

DIRECTORS: Patrick Hume (County of Sacramento, Alternate – Sue Frost) Patrick Kennedy (Chairperson); Mai Vang (Vice-Chairperson) (City of Sacramento)

CLERK: Lydia Frazier, Clerk

PUBLIC COMMENT PROCEDURES

The County fosters public engagement during the meeting and encourages public participation, civility and use of courteous language. The County does not condone the use of profanity, vulgar language, gestures or other inappropriate behavior including personal attacks or threats directed towards any meeting participant.

In-Person Public Comment

Speakers will be required to complete and submit a speaker request form to Clerk staff. The Chairperson will invite each individual to the podium to make a verbal comment.

Written comment

Contact information is optional. Written communication is distributed, published and filed in the record.

- Send an email comment to BoardClerk@saccounty.gov. Include meeting date and agenda item number or off-agenda item.
- Mail a comment to 700 H Street, Suite 2450, Sacramento, CA 95814. Include meeting date and agenda item number or off-agenda item.

PARTICIPATE IN MEETING

The meeting will be held via teleconference and in-person. Members of the public may listen and make public comments by calling the teleconference number below:

- Teleconference (audio only) dial: (669) 254-5252 (Conference ID: 161 156 2026 and ## to join)

MEETING MATERIALS

The on-line version of the agenda and associated material is available at <http://bospublicmeetings.saccounty.gov>. Some documents may not be posted on-line because of size or format (maps, site plans, renderings). Contact the Clerk's Office at (916) 874-5411 to obtain copies of documents.

ACCOMMODATIONS

If there is a need for an accommodation pursuant to the Americans with Disabilities Act (ADA), medical reasons or for other needs, please contact the Clerk of the Board by telephone at (916) 874-5411 (voice) and CA Relay Services 711 or Boardclerk@saccounty.gov prior to the meeting.

SUMMARY OF RULES OF PROCEDURE

AGENDA: The Chairperson may reschedule items on the agenda. Order of the agenda will be: non-contested matters, contested matters, then staff presentations.

CONDUCT OF HEARINGS: The sequence for a contested matter is: (1) staff report and environmental document discussion; (2) testimony of proponent(s); (3) public testimony; (4) rebuttal by applicant; (5) close of public hearing; (6) Commission discussion and vote. Note: See "Announcement" related to public comments.

VOTING: Any action or recommendation of the Commission requires a majority (2 votes) of the Commission to concur therein.

EXHIBITS OR DOCUMENTS: Documentary evidence submitted to the Commission becomes the property of the Commission.

CONTINUANCES: The Commission may continue any matter at its discretion.

CALL TO ORDER

SECTION I - ACTION / DISCUSSION MATTERS

1. Election Of Chairperson And Vice Chairperson For Fiscal Year 2023-2024
2. Approval Of May 18, 2022 Action Summary
3. Approve A Resolution Adopting The Fiscal Year 2023-2024 Final Budget

SECTION II – STAFF COMMENTS

6. Staff Comments

SECTION III – MEMBER COMMENTS

7. Member Comments

SECTION IV – PUBLIC COMMENTS

8. Public Comments

SECTION V - ADJOURNMENT

**REGIONAL HUMAN RIGHTS
FAIR HOUSING COMMISSION**

No Material Memo

Date: Thursday, May 25, 2022

Subject: Election Of Chairperson And Vice Chairperson
For Fiscal Year 2023-2024

MATERIAL NOT INCLUDED

ACTION SUMMARY

**GOVERNING BOARD OF DIRECTORS
REGIONAL HUMAN RIGHTS/FAIR HOUSING COMMISSION
SACRAMENTO COUNTY ADMINISTRATION BUILDING
700 H STREET, SACRAMENTO, CA 95814
(TELECONFERENCE)**

THURSDAY

MAY 18, 2022

2:00 PM

DIRECTORS: CHAIRPERSON MAI VANG (CITY OF SACRAMENTO), VICE-CHAIRPERSON DON NOTTOLI (COUNTY OF SACRAMENTO), PATRICK KENNEDY (COUNTY OF SACRAMENTO), SUE FROST – ALTERNATE (COUNTY OF SACRAMENTO)
(All Directors were present)

.....

PUBLIC COMMENT PROCEDURES

The County fosters public engagement during the meeting and encourages public participation, civility and use of courteous language. The County does not condone the use of profanity, vulgar language, gestures or other inappropriate behavior including personal attacks or threats directed towards any meeting participant. In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), the meeting is open to public attendance pursuant to health and safety guidelines. The practice of social distancing and wearing of face coverings (mask or shield) is recommended for the health and safety of all persons participating in person during the meeting although it is not required.

IN-PERSON PUBLIC COMMENT

Speakers will be required to complete and submit a speaker request form to Clerk staff. The Chairperson will invite each individual to the podium to make a verbal comment.

Live meeting comment

Sign up to make a public comment during a live meeting. Registration opens when the agenda is posted 72-hours prior to the meeting date. Dial (916) 875-2501 to provide contact information. On the day of the meeting, callers will be contacted by phone and transferred to the meeting to make a comment on a specific agenda item or off-agenda item. Callers may sign up until public comments are closed for a specific item, respectively.

Written comment

- Send an email comment to BoardClerk@saccounty.net. Include meeting date and agenda item number or off-agenda item. Contact information is optional.

- Mail a comment to 700 H Street, Suite 2450, Sacramento, CA 95814. Include meeting date and agenda item number or off-agenda item. Contact information is optional.
- Written comments are distributed to members and filed in the record.

VIEW MEETING

The meeting will be streamed live through Zoom. Members of the public may watch and/or listen to the meeting as follows:

Join Zoom Meeting

<https://saccounty-net.zoomgov.com/j/1615758734?pwd=RFVsVVU4YIFKWUkwVVFDTFp2c25SZz09>

Webinar ID: **161 575 8734**

Passcode: **934231**

Dial by your location

(669) 254-5252

Webinar ID: **161 575 8734**

Passcode: **934231**

MEETING MATERIAL

The online version of the agenda and associated material is available at <http://sccob.saccounty.net> (click "Public Meetings" and "South Sacramento Conservation Agency - JPA"). Some documents may not be posted online because of size or format limitations. Contact the Clerk's Office at (916) 874-5411 for arrangements to obtain copies of documents.

ACCOMODATIONS

Requests for accommodations pursuant to the Americans with Disabilities Act (ADA) should be made with the Clerk's Office by telephone at (916) 874-5411 (voice) and CA Relay Services 711 (for the hearing impaired) or email at BoardClerk@saccounty.net prior to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Call To Order/Roll Call

2:06 PM Board Action: The meeting was called to order by Chairperson Mai Vang.

Directors Present: Don Nottoli, Patrick Kennedy, Mai Vang

Directors Absent: (None)

1. Election Of Chair And Vice Chair For Fiscal Year 2022-23

2:07 PM Board Action: Don Nottoli / Vang - Elected Director Patrick Kennedy as Chairperson and Director Vang as Vice-Chairperson effective July 1, 2022.

AYES: Directors Kennedy, Nottoli, Vang

NOES: (None)

ABSTAIN: (None)

ABSENT: (None)

RECUSAL: (None)

(PER POLITICAL REFORM ACT (§ 18702.5.))

2. Approval Of May 25, 2021 Action Summary

2:09 PM Board Action: Don Nottoli / Patrick Kennedy - Approved as recommended.

AYES: Directors Kennedy, Nottoli, Vang

NOES: (None)

ABSTAIN: (None)

ABSENT: (None)

RECUSAL: (None)

(PER POLITICAL REFORM ACT (§ 18702.5.))

3. Approval Of 2022-23 Annual Budget

2:09 PM Board Action: Patrick Kennedy / Don Nottoli - Adopted Resolution No. **2022-01** approving the Fiscal Year 2022-23 Annual Budget.

AYES: Directors Kennedy, Nottoli, Vang

NOES: (None)

ABSTAIN: (None)

ABSENT: (None)

RECUSAL: (None)

(PER POLITICAL REFORM ACT (§ 18702.5.))

4. Approval Of A Resolution Providing For A Two-Year Audit For Fiscal Years 2020-2021 And 2021-2022

2:12 PM Board Action: Don Nottoli / Patrick Kennedy - Adopted Resolution No. 2022-02 Authorizing A Two-Year Audit.

AYES: Directors Kennedy, Nottoli, Vang

NOES: (None)

ABSTAIN: (None)

ABSENT: (None)

RECUSAL: (None)

(PER POLITICAL REFORM ACT (§ 18702.5.))

5. Discuss and Provide Direction to Staff Regarding Strategy for Paying Down and/or Merging the Net Pension Liability

2:20 PM Board Action: Patrick Kennedy / Don Nottoli - Presentation was made by executive director John Colville. Members were not inclined to pursue any of the alternatives to retire the liability early and requested a periodic review by Staff.

AYES: Directors Kennedy, Nottoli, Vang

NOES: (None)

ABSTAIN: (None)

ABSENT: (None)

RECUSAL: (None)

(PER POLITICAL REFORM ACT (§ 18702.5.))

6. Staff Comments

2:21 PM – No Staff comments were made.

7. Member Comments

2:21 PM – No member comments were made.

8. Member Comments

2:22 PM – No public comments were made.

Adjournment

Adjourned at 2:22 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Lydia Frazier", with a large, stylized flourish at the end.

Lydia Frazier, Deputy Clerk II
for Alma Munoz, Assistant Clerk
Governing Board of Directors

REGIONAL HUMAN RIGHTS/FAIR HOUSING COMMISSION

Governing Board Members

City of Sacramento

Councilmember Mai Vang
Vice Chair

County of Sacramento

Supervisor Sue Frost
(Alternate member)

Supervisor Patrick Hume

Supervisor Patrick Kennedy
Chair

Executive Director

John Colville
915 I Street, 3rd Floor
Sacramento, CA 95814
(916) 808-8297

- Agenda Item:** 3
- For the Agenda of:** May 25, 2023
- Subject:** Approval of 2023-24 Annual Budget
- Report Type:** Action
- Contact:** John Colville, Executive Director, (916) 808-8297
- Overview:** The Fiscal Year 2023-24 Annual Budget includes costs for the Commission's outstanding retirement liability payments and residual wind down expenses.
- Recommendation:** Adopt the attached Resolution approving the Fiscal Year (FY) 2023-24 Annual Budget (EXHIBIT 1)
- Background:** The FY 2023-24 Annual Budget includes \$75,632 in funding to address anticipated expenditures. Specifically, the FY 2023-24 Annual Budget includes costs for the retirement liability payment required by CalPERS (\$67,632) and costs associated with accounting functions to meet requirements resulting from continuing the organization in existence (\$8,000). This cost is higher than in prior years due to a potential increase in audit cost associated with required auditor rotation. Though the actual cost is not known, this estimate is designed to cover both the accounting fees for necessary preparation work and the audit fee. Using a liberal estimate for expenditures to be incurred through year-end to prepare for the biennial audit in case \$3,000 of expenditures are incurred before year end, we are assuming there will be a \$1,000 fund balance remaining at June 30, 2023 that will roll forward and be available to finance FY 2023-24 expenditures. Therefore, the anticipated revenue from the County and City is \$37,316 from each, assuming both contribute the full budgeted amount. If \$3,000 is spent before FY 2023-24 begins, that will likely reduce the accounting expenditures in FY 2023-24 below the \$8,000 included in this budget, but the full \$8,000 has been included nonetheless to avoid budgetary issues resulting from delayed payments. No assurance is provided.
- Attachments:** RESOLUTION
EXHIBIT 1 – Fiscal Year 2023-24 Annual Budget

REGIONAL HUMAN RIGHTS/FAIR HOUSING COMMISSION

Adopted on
May 25, 2023

**RESOLUTION ADOPTING THE FISCAL YEAR 2023-24 FINAL BUDGET OF THE
REGIONAL HUMAN RIGHTS/FAIR HOUSING COMMISSION**

WHEREAS, the Regional Human Rights/Fair Housing Commission discontinued providing services as of October 31, 2014 and Governing Board is overseeing the wind down of the organization and payment for retirement benefits for the prior Commission employees.

THEREFORE, IT IS HEREBY RESOLVED, the final budget for the Fiscal Year 2023-24 is hereby adopted in accordance with the following categories:

(1)	Salaries and Employees benefits	\$	67,632
(2)	Services and Supplies		8,000
(3)	Other Charges		--
(4)	Fixed Assets		
	(A) Land		--
	(B) Structures and improvements		--
	(C) Equipment		--
(5)	Expenditure transfers		--
(6)	Contingencies		--
(7)	Provision for reserve increases		--
	TOTAL BUDGET REQUIREMENTS	\$	<u>75,632</u>

BE IT FURTHER RESOLVED that means for financing the expenditures will be by monies derived from Revenue and Fund Balance.

BE IT FURTHER RESOLVED that the budget is hereby adopted in accordance with the attachment that shows in detail the approved appropriations and revenues and methods of financing.

Resolution Adopting the Fiscal Year 2023-24 Final Budget of the Regional Human Rights/Fair Housing Commission

Page 2

On a motion by Member _____, seconded by Member _____, the foregoing Resolution was passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____

Commission Chair

Attachments:

Exhibit 1 – FY 2023-24 Annual Budget

REGIONAL HUMAN RIGHTS/FAIR HOUSING COMMISSION			
Special District 96; Fund 064A	FINAL BUDGET 2023-2024		
	Sac City	Sac County	TOTALS
FUND CENTER ----->	6266265	6266268	
SALARIES			
10111000 - Regular Employees	-	-	-
TAXES/BENEFITS			
10121000 - Retirement	33,816	33,816	67,632
SERVICES/SUPPLIES			
20250500 - Accounting	4,000	4,000	8,000
CONTINGENCY			
79790100 - Contingency Appropriation	-	-	-
Total Expenditures	37,816	37,816	75,632
REVENUE			
95953100 - Intergovernment Revenue	37,316	37,316	74,632
FUND BALANCE			
7400000-Fund Balance	500	500	1,000
Total Financing	37,816	37,816	75,632
This budget is prepared on the budgetary basis required by the Sacramento County Department of Finance,			
which is the modified accrual basis except that expenditures not processed for accrual by the fiscal cutoff in July			
will be not be posted back to the prior fiscal year, regardless of when the related liability was incurred.			
This is not a complete set of financial statements under generally accepted accounting principles and			
substantially all disclosures that may have been required by generally accepted accounting principles or			
that are similar to those required by generally accepted accounting principles have been omitted.			
The above information displays information on revenues and expenditures only and does not include			
a balance sheet or a set of government-wide financial statements.			

No assurance is provided.